



POLITECNICO
MILANO 1863

DUE DATE: 11 November 2020 12:00pm (Italian time)

The Rector

HAVING REGARD TO Law 9.5.1989, no. 168;
HAVING REGARD TO Law 30.12.2010, no. 240;
HAVING REGARD TO the Decree of the Ministry of Education, University and Research (MIUR) entitled "Reorganisation of Specialisation Schools in the field of protection, management and promotion of cultural heritage" of 31/01/2006;
HAVING REGARD TO the Statute of the Politecnico di Milano issued with Rectoral Decree 623/AG of 23/02/2012;
HAVING REGARD TO the new Regulations of the Specialisation School of Architectural and Landscape Heritage, issued with Rectoral Decree no. 1871 Prot. 37478 of 3 March 2020
HAVING REGARD TO the Resolution of the Council of the Specialisation School of Architectural and Landscape Heritage of 07/09/2020, in which it approves the Degree Programme for the academic year 2020/2021;
HAVING REGARD TO the Resolution of the Council of the Department of Architecture and Urban Studies of 10/09/2020
HAVING REGARD TO the Resolution of the Academic Senate of 21/09/2020
HAVING REGARD TO the Resolution of the Board of Governors of 29/09/2020

D E C R E E S

Art. 1 (Institution)

The Call for admission to the Specialisation School of Architectural and Landscape Heritage at the Politecnico di Milano for the academic year 2020/2021 is hereby announced.

The maximum number of applicants who may be admitted for the academic year 2020/2021 is set at 30.

Art. 2 (Admission requirements)

The competition is open to Italian and foreign citizens who hold a 'Laurea' (equivalent to Bachelor of Science), obtained under the systems predating Ministerial Decree 3.11.1999, no. 509, or a 'Laurea Specialistica' (equivalent to a Master of Science/Arts), obtained in accordance with Ministerial Decree 3.11.1999, no. 509, or a 'Laurea Magistrale' (equivalent to a Master of Science/Arts), obtained in accordance with Ministerial Decree 22.10.2004, no. 270, or an equivalent academic qualification obtained abroad, which is comparable in terms of duration and content, to the Italian qualification and recognised in advance by the adjudicating committees for the relevant degree classes.

The competition is open to graduates of the 'Laurea' in Architecture from under the old system predating Ministerial Decree 509/1999 and those of the 'Laurea Specialistica' courses or corresponding 'Laurea Magistrale' courses which fall into class 4/S, Architecture and Building Engineering, under Ministerial Decree 509/99, and LM-4, Architecture and Building Engineering - Architecture, under Ministerial Decree 270/04 respectively, considered reference classes, with full recognition of the 300 credits earned. The competition is also open to graduates of the following second-level degree courses ('Laurea Specialistica' or corresponding Classes of 'Laurea Magistrale'):



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- 2/S Archaeology, LM-2 Archaeology;
- 10/S Conservation of architectural and environmental heritage, LM-10 Conservation of architectural and environmental heritage;
- 12/S Conservation and restoration of historical and artistic heritage, LM-11 Conservation and restoration of cultural heritage;
- 95/S History of Art, LM-89 History of Art.

The school may also admit those who hold a degree, obtained at a foreign university, which is equivalent to the 'Laurea Magistrale' (equivalent to Master of Science/Arts) in the degree classes listed above. The School shall declare the equivalence of the qualification obtained abroad, for the sole purpose of enrolment.

In the case of a foreign qualification, applicants must submit the documents necessary to enable the relevant adjudicating committees to make a decision on the validity of the qualification obtained abroad for these purposes, i.e:

- a qualification issued by a country outside the European Union:

Declaration of Value "Dichiarazione di Valore" issued by the diplomatic representative of the country to which the qualification system refers

or

Diploma Supplement in English

or

Documentation in Italian or English deemed suitable by the adjudicating committee and the offices.

- a qualification issued by a country within the European Union:

Diploma Supplement in English

or

Documentation in Italian or English deemed suitable by the adjudicating committee and the offices.

Candidates who do not hold one of the required qualifications as of the deadline specified in this call for applications may also apply for the Specialisation School. However, in this case, their qualification for admission must be obtained and submitted by the starting date of the School's teaching activities, without which they will lose the right to admission. In this case, admission is to be considered conditional.

For the academic year 2020/2021, the qualification required for enrolment must be obtained by 30 November 2020 at the latest.

**Art. 3
(How to submit an application)**

Any applicant who meets the requirements set forth in art. 2 may only submit an application for admission through the Online application system at: *Richieste di ammissione > Ammissione a procedure di selezione* [Requests for admission > Admission to selection procedures], available in the Politecnico di Milano's Online Services.

In order to access this application, the applicant must first register and enter their personal information by following the instructions available at the following link: www.polimi.it/servizionline

The application, complete with all required attachments, must be finalised and submitted no later than 12.00pm (Italian time) on 11th of November 2020 or else it will be considered inadmissible.

Completion of the online application is equivalent to submitting an application for participation in this call for applications, and implies acceptance of its contents.

Once the application has been finalised and submitted, it may no longer be modified.

It may be possible, by the above deadline at the absolute latest, to withdraw an application and submit a new one.



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In all the above cases, it is the applicant's responsibility to ensure that the procedure has been successfully completed.

Applications that are not finalised and submitted, or which do not include the documentation detailed in this article, will not be considered valid and the applicant will be excluded from the competition.

Applicants must attach the following documents to their application form:

- for qualifications obtained at **foreign institutions**:
the academic qualification held and required for admission to the specialising course, obtained at a foreign university, specifying: date of completion of the qualification (or estimated date of completion, if the qualification has not yet been completed), university at which it was obtained, official duration of the course of studies, as well as all documents which may assist in the recognition and assessment of the validity of the qualification, for the sole purpose of admission to the specialising course;
- for qualifications obtained **in Italy**:
self-certification of the academic qualification held and required for admission to the specialising course, obtained at an Italian university, specifying: date of completion of the qualification (or estimated date of completion, if the qualification has not yet been completed), university at which it was obtained, official duration of the course of studies or academic qualification held and required for admission to the specialising course, as specified in art. 2;
- a curriculum vitae et studiorum, also containing the title of the thesis;
- Applicants may also attach other documents that they believe are relevant for the purposes of assessment of the qualification (e.g. abstract of their thesis, any scientific publications and/or a professional portfolio), up to a maximum of 40MB per attachment.

The personal data requested will be processed in accordance with EU Regulation 2016/679.

Before finalising and submitting the application, the applicant must declare that they have read the information regarding the processing of personal data in administrative processes, which can be viewed on the University's website: www.polimi.it/privacy and the specific information document available at <http://www.ssbap.polimi.it/>.

The applicant must also give their consent for the processing of their data for the purposes of:

- verification of the requirements for access to the Specialising Course in Architectural and Landscape Heritage by the authorised staff;
- completion of the relevant competition procedure by the admissions committee.

Art. 4 (Adjudicating Committee)

The Adjudicating Committee is appointed by Rectoral Decree and is made up of the Dean of the Specialisation School for Architectural and Landscape Heritage, or a substitute for them, as well as four members belonging to the School Council.

Art. 5 (Selection methods)

In addition to the evaluation of the required qualifications, the admission test consists of an online **interview** with the committee referred to in art. 4, designed to ascertain the applicant's general cultural knowledge of the disciplines taught in the school, and an **oral test** relating to their knowledge of a language of their choice between English, French, Spanish and German.

Foreign citizens will also have to demonstrate their knowledge of the Italian language. No score is awarded for the language test, but failure to pass precludes the applicant from being admitted to the school.

The adjudicating committee may award up to **100 points** in the assessment of each application, 70 of which are for the interview and 30 for the qualifications. The minimum score for eligibility is **60**.



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The interview will be held on **16th of November 2020 at 9:30am** online, through the university's dedicated platform. The link will be sent out to applicants at a later date.

Art. 6
(Ranking)

A merit-based ranking list will be drawn up according to the results of the interview and the assessment of the qualifications, and will be posted on the School's website <http://www.ssbap.polimi.it/> and the University's website <https://www.polimi.it/corsi/percorsi-di-alta-formazione/scuoledispecializzazione/> as of **20/11/2020**.

The academic year will begin on **December 1st 2020**.

Art. 7
(Participation and enrolment fees)

Enrolment in the School will involve the payment of the following fees:

- 1) a total contribution of **€3,000.00** for each year, to be divided into two instalments of **€1,500.00** each, to be paid as follows:
 - first instalment: by the deadline for enrolment, **i.e. by 30/11/2020**
 - second instalment: **by 30 April 2021**
- 2) the payment of regional tax, stamp duty and insurance for each academic year attended, for total determined annually, equal **to €172.20** for the academic year 2020-21 (subject to adjustments to the national and regional regulations in force).

The procedures for enrolment and payment of the administrative and attendance fees, as well as the relevant forms, will be sent out at a later date by the Administration Offices to the students admitted to the Specialisation School.

Art. 8
(Rules of reference)

For anything not explicitly mentioned in this call for applications, please refer to the rules contained in the new Regulations of the Specialisation School for Architectural and Landscape Heritage, the Degree Programme of the Specialisation School for Architectural and Landscape Heritage for the academic year 2020/2021, and other legal provisions.

The regulations can be consulted at <http://www.ssbap.polimi.it/>.

In accordance with the provisions of art. 5 of Law no. 241 of 07/08/1990, and subsequent amendments and additions, the Head of the procedure referred to in this call for applications is **Fabrizio Buttò**.

This call for applications has been posted on the website <http://www.ssbap.polimi.it/>.

Art. 9
(Information)

For information on the organisation of teaching at the School, please contact the Department of Architecture and Urban Studies, via Bonardi 9, building no. 14, floor -1, Ms. Marilena Mastalli, tel. +39 02/2399.9395 or email: ssbap-dastu@polimi.it

THE RECTOR
Prof. Ferruccio Resta